Introduction to Virginia Beach Courts CLE

VIRGINIA BEACH BAR ASSOCIATION YOUNG LAWYER'S COMMITTEE DECEMBER 8, 2016 2:00 P.M. TO 4:00 P.M.

2:00 – 2:10 Introduction (10 minutes)

Mary "Peggy" M. Kellam, Virginia Beach Bar Association President Kathleen A. Keffer, Young Lawyers Committee Chair

2:10 – 2:35 Circuit Court (25 minutes)

Clerk of Court – Tina E. Sinnen Judge William R. O'Brien Staff Attorney – Amy H. Jones Q&A

2:35 – 3:00 Juvenile & Domestic Relations District Court (25 minutes)

Clerk of Court – Pamela D. Scott* Judge Tanya Bullock* Q&A

3:00 – 3:10 Virginia Beach Sheriff's Office (10 minutes)

Captain Joseph B. Manigo Lieutenant Alvie Culanding

3:10 – 3:20 Break (10 minutes)

3:20 – 3:45 General District Court (25 minutes)

Clerk of Court – David M. O'Dell Judge Gene A. Woolard O&A

3:45 – 3:50 Attorney Mentoring Program (5 minutes)

Andrew Gantous

3:50 – 4:00 Wahab Law Library (10 minutes)

Elizabeth Osborne

Virginia Beach Courts

The most up-to-date information concerning court schedules; hours of operation; court dockets; local rules, practices and procedures; forms; filing instructions; and contact information is found on the City of Virginia Beach's website on the Virginia Beach Courts page. It is also a good idea to check the website for Virginia's Judicial System (i.e., state court), which contains information about Virginia's court system as well as links to individual pages for each of the Virginia Beach Courts. Links to specific information are noted below.

• Virginia's Judicial System Website Homepage

For helpful information, including links to individual court homepages, visit http://www.courts.state.va.us/.

• Virginia Beach Courts (City of Virginia Beach Website) Homepage

For essential information pertaining to the local juvenile and domestic relations, general district, and circuit courts, visit

https://www.vbgov.com/government/departments/courts/Pages/default.aspx.

• Inclement Weather Information

Procedures and contacts for Virginia Beach courts during inclement weather are found at https://www.vbgov.com/government/departments/courts/Pages/general-information.aspx.

• Juvenile and Domestic Relations District Court

- The Virginia Beach Juvenile and Domestic Relations District Court's page on the City's website is found at https://www.vbgov.com/government/departments/courts/juvenile-domestic-relations-court/Pages/default.aspx.
- For general information about juvenile and domestic relations district courts, visit http://www.courts.state.va.us/courts/jdr/home.html.
- The Virginia Beach Juvenile and Domestic Relations District Court homepage on the state court website is found at http://www.courts.state.va.us/courts/jdr/virginia beach/home.html.
- Information about court policies and procedures is found at https://www.vbgov.com/government/departments/courts/juvenile-domestic-relations-court/Pages/policies-and-procedures.aspx.
- For the docket schedule, visit <u>https://www.vbgov.com/government/departments/courts/juvenile-domestic-relations-court/Pages/calendar-hours-closings.aspx.</u>

- For the schedule of court closings, visit
 https://www.vbgov.com/government/departments/courts/juvenile-domestic-relations-court/Pages/calendar-hours-closings.aspx.
- For the court's daily docket, visit
 https://www.vbgov.com/government/departments/courts/juvenile-domestic-relations-court/Pages/daily-docket.aspx.
- For information about court proceedings, visit
 https://www.vbgov.com/government/departments/courts/juvenile-domestic-relations-court/Pages/court-proceedings.aspx.
- For information about filing in JDR court, visit
 https://www.vbgov.com/government/departments/courts/juvenile-domestic-relations-court/Pages/filing-motions.aspx (motions).
- For links to court forms, visit <u>https://www.vbgov.com/government/departments/courts/juvenile-domestic-relations-court/Pages/forms.aspx.</u>

• General District Court

- The Virginia Beach General District Court's page on the City's website is found at https://www.vbgov.com/government/departments/courts/general-district-court/Pages/default.aspx.
- o For information about Virginia's general district courts, visit http://www.courts.state.va.us/courts/gd/home.html.
- o The Virginia Beach General District Court page on the state court website is found at http://www.courts.state.va.us/courts/gd/virginia beach/home.html.
- For tracking cases filed in the Virginia Beach General District Court, visit https://eapps.courts.state.va.us/gdcourts/captchaVerification.do?landing=landing.
- For contact information, visit https://www.vbgov.com/government/departments/courts/general-district-court/Pages/default.aspx.
- For information about hours of operation, forms, continuances, and pre-paying fines, visit https://www.vbgov.com/government/departments/courts/general-district-court/Pages/faqs.aspx.

- For information about appealing a case to circuit court, visit
 https://www.vbgov.com/government/departments/courts/general-district-court/Pages/appeals-to-circuit-court.aspx.
- Information for public defenders is found at https://www.vbgov.com/government/departments/courts/general-district-court/Pages/public-defender.aspx.
- Information about traffic court is found at https://www.vbgov.com/government/departments/courts/general-district-court/Pages/traffic-court.aspx.
- For information about the civil division of the General District Court, visit https://www.vbgov.com/government/departments/courts/general-district-court/Pages/civil-division.aspx.
- For information about the criminal division of the General District Court, visit https://www.vbgov.com/government/departments/courts/general-district-court/Pages/criminal-court.aspx.

Circuit Court

- For information specific to the Virginia Beach Circuit Court on the City's website, visit https://www.vbgov.com/government/departments/courts/circuit-court-judges/Pages/default.aspx.
- For information about circuit courts in Virginia, visit http://www.courts.state.va.us/courts/circuit/home.html.
- o The Virginia Beach Circuit Court page on the state court website is found at http://www.courts.state.va.us/courts/circuit/virginia beach/home.html.
- For tracking cases filed in the Virginia Beach Circuit Court, access the Virginia Beach Circuit Court through http://ewsocis1.courts.state.va.us/CJISWeb/circuit.jsp.
- For the court docket, visit https://www.vbgov.com/government/departments/courts/circuit-court-judges/Pages/default.aspx.
- For the court holiday schedule, visit
 https://www.vbgov.com/government/departments/courts/circuit-court-judges/Pages/default.aspx.

- For information pertaining to audio and visual technology in the courtrooms, visit <u>https://www.vbgov.com/government/departments/courts/circuit-court-judges/Pages/default.aspx.</u>
- For links to court forms, visit
 https://www.vbgov.com/government/departments/courts/circuit-court-judges/Pages/court-forms.aspx.
- For information concerning local procedures and practice, visit
 https://www.vbgov.com/government/departments/courts/circuit-court-judges/Pages/procedures-for-civil-actions,name-changes,-annulment,-divorce-and-Criminal-Cases.aspx.
- For access to the current Bar News article, visit
 https://www.vbgov.com/government/departments/courts/circuit-court-judges/Pages/default.aspx.
- For remote access to circuit court documents online, visit the OCRA (Officer of the Court Remote Access) login page at https://cisweb.courts.state.va.us/Ocra/login/784674/a.html.

• Circuit Court Clerk's Office

For information about the Circuit Court Clerk's Office, including information concerning schedule of filing fees, hours of operation, marriage, probate, and real estate records, visit https://www.vbgov.com/government/departments/courts/circuit-court-clerks-office/Pages/default.aspx.

WAHAB PUBLIC LAW LIBRARY

Speaker: Elizabeth Osborne, Information Specialist Wahab Public Law Library Judicial Center 2425 Nimmo Parkway, Bldg. 10B Virginia Beach, VA 23456 (757) 385-4419 eosborne@vbgov.com

Information for Newly Admitted Attorneys

The mission of the Wahab Public Law Library is to ensure free access to current legal and law-related information for legal research and the practice of law. WPLL employs highly-trained professional staff who provide training, education, and quality customer service to the general public, government employees, the judiciary, and members of the legal profession. WPLL supports the needs of Virginia Beach attorneys with an extensive Virginia Continuing Legal Education collection; rapid-response in-person, telephone, and e-mail legal reference services; and a professional setting within which to meet clients and colleagues.

WPLL is solely funded by a \$4 civil case filing fee from the Circuit and General District Courts and donations.

Services and Resources

- Comprehensive primary and secondary law print collection
- Extensive Virginia CLE handbook and seminar collection, on standing order
- Print and electronic access to Virginia Lawyers Weekly and other legal periodicals and journals
- Access to Lexis Advance and Westlaw Next
- Computer lab with printing & copying at 20 cents per page

Attorney Lending Privileges

The collection is primarily reference and does not circulate. However, attorneys in good standing may request to borrow certain materials at a negotiated due date. Please speak with a staff member for more information about our lending policy.

Legal Reference Services for Attorneys

WPLL provides legal reference services to attorneys.

In the library,

- We can help you find the legal resources you need, quickly.
- We are experienced in using legal resources with which you may not be familiar and can make suggestions to improve your research.
- We have a deep understanding of Lexis Advance and Westlaw Next, and can help you perform <u>efficient</u>, thorough searches.

From your office,

We can <u>fulfill research requests</u> when you cannot come to the law library. You
may call or e-mail us with research inquiries, and we will respond in a timely
manner. We currently provide this service free of charge.

Attorney Billing Accounts

WPLL offers attorneys in good standing the convenient option of opening an account for quarterly billing of copies and printing with a small service charge. Please speak with a staff member for more information about Attorney Billing Accounts.

Location, Hours, and Contact Information

Location: Wahab Public Law Library is located at the Virginia Beach Judicial

Center, Building 10B, on the ground floor.

Hours: Monday – Friday, 8:30 am - 4:30 pm

Address: 2425 Nimmo Parkway, Bldg. 10B, Virginia Beach, VA 23456-9062

Phone: (757) 385-4419

E-mail: Ilstaff@vbgov.com

Website: www.vbgov.com/law-library

Branch Manager: Jean Tancredi (jtancred@vbgov.com)