

# Virginia MCLE Board

## Certification of Attendance (Form 2)

Report attendance online at [www.vsb.org](http://www.vsb.org). Keep this form for your records.

Name: \_\_\_\_\_ VSB ID#: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
\_\_\_\_\_  
City State Zip

Course ID: VILL008  
Sponsor: Virginia Beach Bar Association  
Title: Intro to Courts / Ethics MCLE  
Type: Live  
Format: Speaker in Room  
Credits: 4.00 2.00 0.00  
CLE (Ethics) Well-being

### Credit Certification

Date completed: \_\_\_\_\_ Location: \_\_\_\_\_  
Do not leave blank or form will not be processed.

**By my signature below I certify:**

1. I attended a total of \_\_\_\_\_ (hrs/mins) of approved CLE of which (\_\_\_\_\_) (hrs/mins) were approved Ethics and \_\_\_\_\_ (hrs/mins) were approved Well-being. (Claim credit for actual time in attendance. Round to the nearest half hour. E.g. 75 min=1.5 CLE hours.)
2. The sessions for which I am claiming credit had written instructional materials to cover the subject matter.
3. I participated in this program in a setting physically suitable for the course.
4. I was given the opportunity to interact with the presenter (in real time if the program was live or by some other means if the program was pre-recorded).
5. I understand I may not claim credit for any course/segment for which credit has already been claimed in the current or preceding CLE periods.
6. I understand that a materially false statement shall be subject to appropriate disciplinary action.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

MCLE requirement: Paragraph 17, Section IV, Part Six of the Rules of the Supreme Court of Virginia and MCLE Board Regulations.  
Completion deadline: October 31. Reporting deadline: December 15. Fees are assessed for failure to comply with MCLE deadlines.